

10 February 2021

Dear Students & Parents/Carers

**Update to our Remote Learning provision & attendance procedures
from Monday 22 February 2021 until further notice**

I write to update you regarding changes to provision for your child's Remote Learning, and our systems of monitoring Remote Learning attendance and access.

Remote Learning Provision

As you are no doubt aware, we recently conducted a survey of our Remote Learning provision. Survey feedback indicates that live-streamed lessons, where offered, have been very well received by our students. We have, therefore, **updated our Remote Learning Plan** to reflect this, building upon our understanding of how effective this provision is, whilst also ensuring provision is 'balanced' and workable for both students and staff.

From Monday 22 February 2021, teachers of all subjects will deliver 15-20 minute live streamed lessons in accordance with the frequency below:

Subject Area	No of lessons per fortnight (approx.)	No of live 'Teams' lessons per fortnight (minimum)*	Subject Area	No of lessons per fortnight (approx.)	No of live 'Teams' lessons per fortnight (minimum)*
Year 7-8 English, Maths, Science	7	3	Year 9-11 English, Maths, Science	7	3
Year 7-8 Languages	6	3	Year 9-11 Languages	6	3
Year 7-8 additional subjects (non-core)	2	1 lesson in 3	Year 9-11 Option Subjects	4	2
Year 7-8 Games	4	1	Year 9-11 Games & RE	4	1

CARE

ASPIRATION

RESPECT

DETERMINATION

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**Please note, where there is staff absence, live lessons will not be possible. This frequency of live streamed lessons may change fortnightly in accordance with curriculum need but should meet the requirements of the table above across a 4-week period.*

Teachers may continue to use pre-recorded/audio introduction lessons as they see fit. These still have a place in our provision, but no set quantity of them is required. Home learning will not be set during the period of Remote Learning, however, extension tasks will be shared with students by staff members.

Students are reminded to observe our guidance on live streamed lessons as detailed in the full Remote Learning Plan, and not to access/complete any tasks which are a component of a live lesson in advance of the teacher input.

We believe these changes to our Remote Learning Plan should enhance our students' engagement and progress.

Morning Registration Daily Check-in

After a successful trial with Year 8 and Year 10, we would like **students in all year groups** to complete a morning registration 'check in' task, to provide us with an additional method of monitoring and collating the changing attendance, engagement and provision patterns.

Each student will be required to complete a quick form on a daily basis between 8.30 and 9.00 am, in place of their normal registration time. The information received will be analysed at regular intervals, however, it **does not** replace any communication required with subject teachers or tutors - whom should remain the first point of call for any queries or concerns. If a student has any urgent well-being concerns at any point, they should contact the school, or appropriate service, directly for additional support.

- For Pastoral concerns: contact Tutors and/or Head of Year
- For Subject specific concerns: contact subject Teacher
- For Firefly or tech issues: contact Kingsmead ICT Services

All can be contacted on their direct email or via contact@kingsmead-school.com with FAO and the staff member's name in the subject.

The check in form will be set daily as a Firefly task that can be marked as done once the form is submitted. This task will start for all year groups on Monday 22 February until that year group's return to site.

I hope that this increased live lesson provision will better engage Kingsmead student in their remote education, and our improved attendance monitoring system will help us identify and target support at those students who need it the most.

We are looking forward to seeing all students back at Kingsmead soon.

Yours faithfully



Mark Williams
Head Teacher