

## Prospectus 2022-2023

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# **GENERAL INFORMATION**

**Kingsmead School  
Wiveliscombe  
Taunton  
Somerset  
TA4 2NE**

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**Website: [www.kingsmead-school.com](http://www.kingsmead-school.com)**

<b>Head Teacher</b>	<b>Mr Mark Williams</b>
<b>Deputy Headteacher (Provision and Progress)</b>	<b>Mr Charlie Pierce</b>
<b>DSL &amp; AHT:SENDCo/Inclusion</b>	<b>Mrs Laura Mackie</b>
<b>Assistant Headteacher (Lower School)</b>	<b>Mrs Jo Pike</b>
<b>Assistant Headteacher (Upper School)</b>	<b>Mrs Anna Cox</b>
<b>Assistant Headteacher (Teaching and Learning)</b>	<b>Mrs Kim Davies</b>
<b>Director of Finance and Operations</b>	<b>Mr Rob Trowbridge</b>
<b>Co-Chair of Governors</b>	<b>Mrs Judith Jackson Mr Nicholas Laphorn</b>
<b>Clerk to the Governors</b>	<b>Mrs Liz Chatfield</b>
<b>School Admissions</b>	<b>0300 123 2224</b>
<b>School Transport</b>	<b>01823 355666</b>

## **HEAD'S WELCOME**

**I am very proud to be leading Kingsmead.**

At Kingsmead, we believe in "**Achieving through Caring**". Our educational philosophy is a simple one; that as a school we have a duty of care to look after the well-being and development of every child, whatever their ability or circumstance; to give all students the tools to access a fulfilling life, realise their potential and prepare them to play their part in society. **A triangle of partnership** is the lynch pin formed between school, students and parents/carers to support students to make the best possible choices.

We believe that quality teaching is achieved with passion, energy, producing experiences that inspire, challenge, and provide opportunities for young people to take charge of their own learning. Learners need to be encouraged to ensure that they are making the most of every single opportunity. Ultimately, this can only be achieved if students feel safe and cared for. This value of "**Achieving through Caring**" will be an integral part of initiatives and strategies implemented for every student at Kingsmead School.

Kingsmead has a commitment to prepare learners for the 21<sup>st</sup> century workplace, for jobs which may, or may not, currently exist. Therefore, students need a curriculum that gives them breadth, depth and an appetite to become learners not just now, but for the rest of their lives. Students also need to develop the softer life skills needed to succeed, such as developing resilience and emotional intelligence.

In an increasingly turbulent world, students need to be critical thinkers who can make their own decisions, question and challenge information as it is presented, and develop the skills to clearly articulate their thoughts. Young people need to understand the role they are required to take in our democratic society and be encouraged to become active citizens. Students need the opportunity to broaden their horizons, communicating with others at home and around the world, equipping them with the skills needed for adult life in a multi-cultural, interconnected world.

Students have access to a world of opportunity. It is our responsibility to enable them to take advantage and fulfil their potential to be the best they can be whether that is in the classroom, on the sports field, on the stage or any platform of their choosing.

I want students to develop attributes in line with the school values:

**Care, Aspiration, Respect and Determination**, to give them the qualities to succeed.

Please do not hesitate to get in touch if you wish to discover more about our school.

I look forward to meeting you and your family.

**Mark Williams**  
**Head Teacher**

## **INTRODUCTION**

Kingsmead is a school dedicated to the success of its students. That success can be on the sports field, in the school play, in the orchestra or through any of the other outlets for student talent we provide. Academic success is at the heart of everything we aim to achieve and students at this school make truly outstanding progress during their time here and achieve GCSE results that often outstrip their own expectations!

We are a fully inclusive secondary school offering a first-rate education to students from a diverse range of backgrounds. Our expert and dedicated team of professionals strive to ensure that each child has an education which ensures each student achieves the success they deserve.

## **STRATEGIC INTENT**

Kingsmead is dedicated to ensuring that every student achieves the very best that they can.

To achieve this, we aim:

- To provide every single student with the correct level of support in realising their potential
- For our teaching to be first class, inspiring deploying pedagogy which is both traditional and cutting edge
- To be a learning institution which draws upon our core values to determine our ethos and conduct
- To be reflective learners and practitioners to become the very best we can be

## **SPECIAL EDUCATIONAL NEEDS**

Kingsmead is a fully inclusive school and our Special Educational Needs & Disabilities department reflects this in the wide range of provision we offer. A student is defined as having special educational needs and disabilities if they learn in a way that requires provision to be made for them that is 'additional to or different from' that normally available to students of the same age. All our students are offered a broad, balanced curriculum, tailored to their needs through the school's universal provision. There is a wide range of provision available at Kingsmead for students with SEND that focuses on supporting their development as well as meeting diverse and sometimes complex needs. Our provision is aimed at supporting students' academic and social needs and includes Literacy, Numeracy, Social Skills, Forest School, Outdoor Education, swimming, horse riding, cookery, and gym visits.

We have a team of highly skilled support staff overseeing and delivering this provision, which may be class based or by way of individual withdrawal or within small groups. Our teaching is multi-sensory, considering the students' learning styles as well as their emotional and physical needs.

We are well supported by professional outside agencies and always welcome parents/carers to become fully involved in their child's progress. Above all we endeavour to establish the best possible network of support for every individual student, enabling them to have their views heard, their contributions valued, and their potential fulfilled.

## **TEACHING AND LEARNING**

Teachers at Kingsmead strive towards a memorable learning experience for all students and draw on some key principles to try and achieve this. We do not have a 'checklist' requiring all teachers to follow certain 'rules', there is however an understanding that:

### **Teachers will:**

- Plan fast-paced structured lessons that aim to enable all students to make outstanding progress. Lessons should include a variety of learning strategies that interest, encourage, engage and challenge students
- Regularly mark work and give targets for progress that challenge and motivate students
- Set regular home learning that reinforces or extends learning
- Respond skilfully to any specific learning needs and social and emotional needs of all students – all students have a right to learn
- Employ a range of appropriate resources that will engage and motivate learners
- Use our core values to underpin a positive ethos that supports outstanding Behaviour for Learning
- Reward and celebrate the successes of all learners using our Rewards system on ClassCharts.
- Help students develop their key skills in literacy, numeracy and ICT.
- Continually reflect on their practice to ensure we are up to date with current educational research.

### **Students will:**

- Show our core values at all times and develop their curiosity and creativity whilst valuing challenge and aspiration.
- Follow our 5 key expectations in lessons as well as around school.
- Be enthusiastic and committed to develop skills and knowledge within and beyond the classroom aiming for their very best at all times.
- Arrive to lessons promptly and be well organised (use planner, complete home learning etc).
- Take responsibility for their own learning and work cooperatively with other students to support their learning.
- Take pride in their work, achievements and conduct and in the school's aims and core values.
- Use our core values to demonstrate outstanding Behaviour for Learning.

- Be aware of their strengths, weaknesses and targets for improvement – and act on them.

**At Kingsmead we promote achievement by:**

- Offering balanced and appropriate learning opportunities, constantly reviewing the curriculum in light of Government changes and local need
- Our rewards policy, rewarding effort and achievement including our celebration assemblies and our annual Celebration of Achievement evening that celebrates outstanding success
- Promoting the highest standards of attendance and behaviour recognising them as barriers to success when standards drop
- Using data to monitor results and progress, ensuring that students and staff understand the data and can use it to inform next steps to progress
- Intervening and supporting students to ensure everyone is given the opportunity to succeed
- Working as a team to promote success as we want every child to achieve the best they possibly can.

## **THE SCHOOL CURRICULUM**

All students receive a high-quality, broad and balanced education through a rigorous, relevant, inclusive and coherent curriculum with qualifications that meet government criteria and the type and range of courses appropriate to the individual student.

The **hours per fortnight** in each subject are as follows.

Year 7, 8:

- 2 Art
- 2 Computer Science
- 2 Food Tech/DT/Product Design
- 2 Drama
- 7 English
- 3 Geography
- 3 History
- 2 Music
- 3 Philosophy & Belief
- 7 Science
- 6 MFL
- 7 Maths
- 4 PE

Year 9:

- 7 English
- 6 MFL
- 4 PE
- 8 in total across your Options A-D
- 7 Maths
- 7 Science
- 2 in Geography or History (whichever one students do not study in options A-D) *for Year 9 only*
- 9 in mandatory 'National Curriculum Subjects' i.e. those with NC in the class code *for Y9 only (Art, Computer Science, Food Technology, Music, Philosophy & Belief, DT).*

Year 10:

- 7 English
- 6 MFL
- 4 PE

- 4 in Option A-D
- 7 Maths
- 8 Science (including SI – Science link)
- 2 P&B (Philosophy and Belief)

Year 11:

- 7 English
- 5 MFL
- 3 PE
- 5 in Option A-D
- 7 Maths
- 8 Science (including SI – Science link)

**Curriculum delivery** is through a two-week timetable designed to meet the diverse needs of learners. In line with the National Curriculum, we have numbered our Years 7 – 11. KS3 being Years 7 and 8 and KS4 Years 9, 10 and 11. All subjects are taught in mixed ability groups with the exception of KS3-4 Mathematics & KS4 Science.

In **Year 8** the same subjects are taught as in Year 7. In Year 8 students study one language from the three studied in Year 7 and can opt for a second language in Year 9. Mathematics is taught in sets. From Year 8 Science is taught in Modules, covering Physics, Chemistry, and Biology.

During the Spring Term Year 8 consultations take place between parents, students and staff about Key Stage 4 option choices to arrive at a curriculum for the final three years. This takes into account curriculum interests and the need to follow a broad and balanced range of courses. Year 9 students study the full Key Stage 3 national curriculum alongside their options.

The courses studied by all students in **Years 9, 10 and 11** are English, Mathematics, Science (Combined, Trilogy and Entry Level), Religious Education and the majority study one Foreign Language. Physical Education and Games are also compulsory at Key Stage 4 but are not examined. Within the options structure students elect to study either History or Geography to complete their core curriculum.

In addition, students may choose from the following **option subjects**:

- Art & 3d Art (GCSE)
- Agriculture (BTEC)
- Construction (WJEC)
- Computer Science (GCSE)
- Catering (WJEC)
- Creative iMedia (OCR Cambridge)
- Child Development (OCR Cambridge)
- Drama (GCSE)
- Engineering (WJEC)
- Geography (GCSE)
- History (GCSE)
- Motor Vehicle (ABC)
- Music (GCSE)
- Physical Education (GCSE & OCR Cambridge)
- Religious Studies (GCSE)
- Second Language (GCSE)
- Triple Science (additional time – GCSE)

## **PSHCE**

PSHCE (Personal Relationships, Social Pressures, Healthy Choices, Citizenship, Education for Economic Wellbeing) takes place on a rolling programme of five one-hour lessons each term for each Year Group:

**Personal Relationships** will cover topics including puberty, sexual relationships, contraception, parenting and bringing up children, bereavement and loss.

**Social Pressures** will cover topics including peer pressure, drugs, alcohol and tobacco use and misuse and lifestyle choices.

**Healthy Choices** will cover topics including healthy body image, emotional and mental health issues, emergency first aid, minimising risk to health (including road safety) and personal identity.

**Citizenship** considers how an individual fits in society on a local, national and international level. Topics covered include Democracy and Justice, Rights and Responsibilities (especially of children) and also British Values.

**Education for Economic Wellbeing** helps students to manage their future finances and careers effectively. Students are supported in making effective transitions to college and positive career choices. They are encouraged to be enterprising, to gain an understanding of the commercial environment and its contribution to national prosperity.

Also included are three collapsed timetable days for careers education to Year 9, 10 & 11 students.

## **RELIGIOUS STUDIES**

All students up to and including Year 10 follow examination courses in Religious Education and Religious Studies and gain experiences through PSHCE in Year 11. The content of these courses reflect the fact that religious traditions in Britain are in the main Christian but also take into account the teachings and practices of other principal religions in the country. In addition to developing an understanding of religious belief and practice, Religious Studies promotes an understanding of the beliefs which shape moral behaviour and spiritual development and embrace British Values. Consideration is given to non-religious and religious views on contemporary issues. Parents may exercise the right of withdrawal from lessons on religious grounds, but we are delighted that the majority of students and parents value the lessons whatever their belief background may be.

## **COLLECTIVE WORSHIP**

All students attend a year or upper/ lower school group assembly each week. During assemblies, we attempt to give a broad definition of the meaning of "religious worship" and seek to make some of these Assemblies "mainly of a Christian nature" as required by the 1988 Act. All parents have the right to withdraw their child from Acts of Worship in accordance with the regulation of the 1988 Education Act. Parents/carers wishing to do so should contact the Head Teacher.

## **ASSESSMENT & REPORTING**

Our aim is to provide a methodology by which student progress and achievement can be measured and monitored individually and collectively. For latest information regarding this please go to [www.kingsmead-school.com/about/assessment](http://www.kingsmead-school.com/about/assessment)

## **RELATIONSHIPS & SEX EDUCATION**

At Kingsmead School all students have an entitlement to relationships & sex education. The teaching approach and curriculum content set out to ensure that no individual will be discriminated against on grounds of gender, race, religion or sexual orientation.

The programme reflects the general ethos of the School by fostering respect for moral values and other people. Students are enabled to acquire knowledge and skills, which balanced with developing personal qualities, will equip them both now and in the future to make sound decisions. A feature of the programme is the encouragement of student participation in unprejudiced discussion.

The School values its partnership with the home; seeking to inform parents/carers of the course content and looking for opportunities for their involvement. The Sex & Relationships Education Policy is available to any parent/carer or interested party. It is a requirement of law for children to be taught relationships & sex education. Parents/carers have the right to withdraw their child/children from all or part of the programme but must inform the Head Teacher in writing of their intentions.

### Course Content

The course covers the following areas: relationships, puberty, human reproduction, sexually transmitted diseases, including HIV/AIDs, contraception, teenage pregnancy, the law and sex.

## **PHYSICAL EDUCATION AND SPORT AT KINGSMEAD**

Participation in physical education and sport not only develops physical skills and a healthy active lifestyle but is an important character-building experience. Students at Kingsmead:

- participate in a wide range of sporting activities;
- learn about the importance of PE in health and lifestyle;
- take part in a range of school teams;
- learn to compete as well as co-operate;
- have a wide range of opportunities through our extra curriculum programme;
- often progress on to participate with local clubs and teams and compete at county and national level.

The School facilities include a fully equipped Activity Hall and Sports Hall; Pitches for Rugby, Hockey and Football; a 400m Running Track and an artificial Cricket Wicket.

## **E-LEARNING VISION**

Learning using technology has a momentous part to play in enabling our students to succeed at Kingsmead. Using technology to succeed in learning has never been so important and it is at the forefront of our planning, delivery and evaluation.

### **Vision**

Our technologies need to be:

**Dynamic**

**Accessible**

**Personal**

### **Dynamic**

#### **Production**

Students need to be able to produce, publish and present high quality creative work.

#### **Collaboration**

To enable students to work in virtual teams in order to work together, and not just at Kingsmead.

### **Accessible**

#### **Choice**

Students need to be able to access great lessons. Lessons need to be made available and accessible to students. Students need to be able to use mobile devices both in and out of school to enhance their learning.

#### **Acceleration**

Provide students with feedback using a range of tools, enabling our students to become more independent and give them the opportunities to delve deeper into subject matter.

### **Personal**

#### **Customised**

We need to use technology to cater for individual learning styles. We need to help students identify the areas they need to improve upon on and then give them the tools to do it!

#### **Motivational**

Students enjoy learning using technology the majority of the time; we need to find the best ways of harnessing their enthusiasm.

## **THE SCHOOL DAY**

The School Day starts with Registration at 8.45am. There are 5 teaching periods in the day starting at 9, 10.15, 11.15, 12.15 and 2pm.

A morning break runs from 11 to 11.15am. Lunch is from 1.15pm to 2.00pm

The end of the School Day is at 3.20pm

## STUDENT'S CODE OF CONDUCT

We support all students at Kingsmead School  
to understand the core values of:

# CARE, ASPIRATION, RESPECT & DETERMINATION

All students at Kingsmead have the right to:

- Feel safe, happy, cared for and supported.
- Be treated fairly and respectfully.
- Be valued, listened to and feel proud to be part of the school community.
- Be inspired and motivated to achieve their very best
- Enjoy and participate in the wider life of the school.

We want you to enjoy your time at Kingsmead  
and to achieve your very best.

### 5 KEY EXPECTATIONS

 **BE SAFE**

- Walk calmly around the school site
- Treat the school site with care and respect
- Keep noise levels reasonable
- Eat in the correct areas & always use bins provided

 **BE RESPECTFUL, KIND & CARING**

- Remember Silence in 3,2,1 and listen respectfully
- Follow all instructions immediately without argument
- Work in silence when asked
- Be kind, helpful and support others

 **BE PREPARED & READY TO LEARN**

- Arrive on time to all lessons
- Bring the correct equipment
- Engage in the starter activity immediately
- Ensure phones are switched off and in your bag

 **BE PROUD & ENGAGE POSITIVELY**

- Join in activities, clubs and events
- Wear the correct uniform with pride
- Celebrate success of yourself and others
- Be proud of being a part of Kingsmead

 **BE DETERMINED &  
ASPIRE TO DO YOUR VERY BEST**

- Approach learning positively
- Ask for support if you need it
- Accept advice and praise positively
- Work hard and challenge yourself

## **SCHOOL UNIFORM AND DRESS CODE**

Kingsmead students are expected to always look tidy, be clean and wear their school uniform at all times. There may be exceptions such as some school trips but students and their parents/carers will be given clear guidance for the event.

**The school reserves the right to make decisions about uniform and how it is worn, especially when issues of health and safety are concerned.**

*We believe that schools should have a uniform for the following reasons:*

- *Uniform helps to stop peer pressure causing students to believe they need to wear the latest fashion or more expensive clothing because their friends or advertisers tell them they should*
- *Uniform helps to prevent arguments between parents and children about what is and is not suitable/ acceptable to wear at school. This can be particularly tiresome in the morning*
- *Uniform can help to create a positive sense of identity*
- *Uniform ensures that dress is both appropriate and comfortable in a school environment.*

**The Uniform for September will be:**

- *Plain black V neck jumper with logo(not a sweatshirt)*
- *Plain pale blue shirt*
- *Year group coloured tie*
- *Plain dark grey tailored trousers (not skinny fit) or shorts OR*
- *Plain dark grey, Drop waist pleated skirt. Which **must reach the knee***
- *A plain black belt (no wider than 4cm) can be worn to hold up trousers – not as a fashion accessory*
- *Shoes will need to be plain black, have no more than a half inch heel and be of a polish-able material. Boots, training shoes, daps and sandals of any description or colour will not be allowed*
- **Black** socks / tights (girls and boys)
- *We do not intend to specify outdoor clothing but hoodies/ sweatshirts **will not** be allowed. In school, the school jumper will be the only acceptable outerwear. Coats will be allowed at break and lunchtimes.*

### **Hairstyle**

*No extreme hairstyles; for example two-tone, shaved styles with patterns in, dyed hair of an unnatural colour*

### **Jewellery and make up**

- *One watch,*
- *One pair of Stud earring*
- **No other piercings are allowed**
- *Excessive make up is not allowed*
- *Nail varnish / false nails are not allowed*

*Please note: make up and nail varnish remover is available in Student Welfare and students will be asked to remove excessive make up and nail varnish.*

*Knee length skirts and tailored trousers will be kept in Student Welfare and **students will be required to change** if they arrive in school in incorrect uniform. The skirt or trousers loaned should be returned to school, in a clean condition, as soon as possible. A record will be kept of any loaned uniform.*

All new uniform will be available to order from South West Schoolwear.

Further information and the link is available on our website <http://www.kingsmead-school.com> .

You will be able to purchase the skirt and trousers from any retailer so long as they are the same style and colour, i.e. plain dark grey tailored trousers and plain dark grey knee length drop waist pleated skirts.

### **Purchasing and September 2022 costs**

All uniform will be available to order from South West Schoolwear at the following costs:

Senior boys' slim/ flat front dark grey trousers from £19.25

Senior Girls' slim/ flat front dark grey trousers from £18.95

Black V-neck jumper with school logo from £17.95

Senior straight dark grey skirt (knee length) from £17.95

School Tie £6.50

### **PE/Games**

- ⇒ Black shorts, no stripes/logo from £4.99
- ⇒ Black/red PE skorts from £17.99
- ⇒ Black/red rugby shirt from £21.99
- ⇒ Red/black polo shirt from £12.99
- ⇒ Black Red polo shirt from £12.99
- ⇒ Black/red socks from £4.50
- ⇒ Black/red hoody with Kingsmead logo – optional from £18.99
- ⇒ Trainers with non-marking soles
- ⇒ Football boots
- ⇒ Shin guards (for football and hockey)
- ⇒ Gum shields (optional but recommended) from £3.00
- ⇒ Plain black jogging bottoms / leggings, no stripes/logo (optional)
- ⇒ Hair tie for long hair
- ⇒ No Piercings, jewellery or watches

## **PERSONAL PROPERTY & VALUABLES**

All items of clothing and sports kit should be clearly marked with the student's name.

As the School cannot take responsibility for personal property and valuables, we recommend that mobile phones, iPods, iPads, jewellery and other expensive items should not be brought to School. However, if you chose to do so they are the responsibility of students at all times.

Mobile telephones must be switched off and in the students bag. They are not to be switched on during lessons, unless instructed to do so by the member of staff, registrations, assemblies or they may be confiscated. They may, however, be used as a 'bring your own device' as part of a lesson where the teacher permits such usage.

The School is unable to insure the students' personal effects that have been brought onto the premises. All personal property, e.g. money, bicycles, clothing, etc. has to be regarded as being on site solely at the owner's risk. Many household policies do cover this risk and it could well be that your child's belongings are insured, but you will need to check with your Insurance Company. Within the School, we encourage students to take all lost property to Reception from where it can be claimed.

# SAFEGUARDING

We have a Safeguarding & Child Protection policy, and all staff receive child protection update training annually. If you would like to know more about this, please speak to the Acting DSL & AHT :SENCo/Inclusion Mrs Mackie.

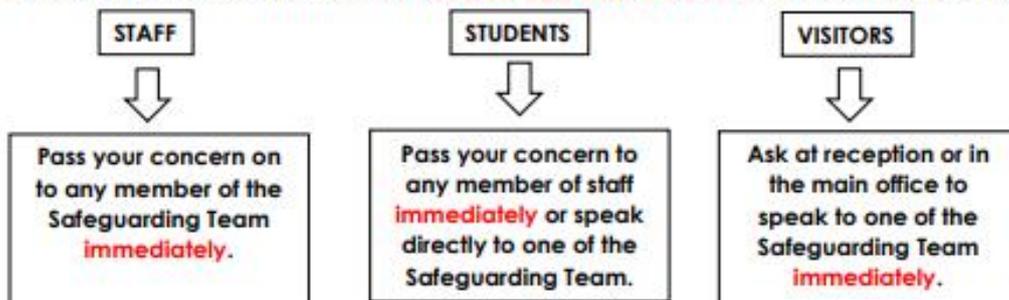
Students are well informed about the things they can do to keep themselves safe.



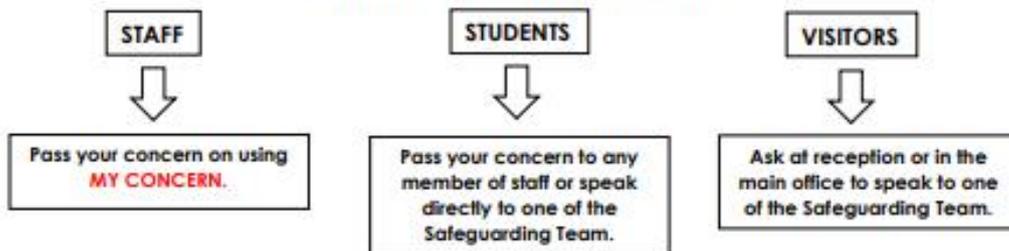
## KEEPING CHILDREN SAFE

The Safeguarding and Welfare of children and young people is the very highest priority of all staff at Kingsmead School. We expect all staff, students and visitors to share this priority by doing the following:

### IF YOU ARE CONCERNED ABOUT THE IMMEDIATE SAFETY OF A YOUNG PERSON



### IF YOU ARE CONCERNED ABOUT THE WELFARE OF A STUDENT OR FEEL THEY MAY BE AT RISK OR VULNERABLE



## KINGSMEAD SAFEGUARDING TEAM



The Designated Safeguarding and Online Safety Lead  
Mrs Laura Mackie



The Deputy DSL  
Mrs Anna Cox

### Other Level 3 Safeguarding Trained Staff



Mr Mark Williams



Safeguarding Governance Lead  
Ms Eva Heim

**IF IN DOUBT - TELL SOMEONE**

## **POLICIES**

The School has a number of policy statements which may be of interest to you. Copies of these can be viewed/ downloaded from the school's website ([www.kingsmead-school.com](http://www.kingsmead-school.com)).

These include:-

Attendance	Equality
Behaviour	ICT & Online Safety
Charging	Partnership with Parents/Carer
Child Protection & Safeguarding	PSHCE
Children Looked After	Relationships & Sex Education
Collective Worship	Rewards
Complains	SEND
Curriculum	

## **ADMISSION LIMIT**

Kingsmead has a planned admission number of 195 students for September 2022. Students who live within our transport designated area and are more than three miles from the School are entitled to free transport to the School. All prospective students should apply to County Hall in the usual way (Telephone Number 0300 123 2224).

## **FREE SCHOOL MEALS**

Your child may be able to receive a free school meal if your family is in receipt of Income Support, Income Based Job Seekers Allowance, Income related Employment and Support Allowance, support under Part IV of the Immigration and Asylum Act 1999, Guaranteed element of State pension Credit, Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of less than £16,190), Working Tax Credit run-on, paid for 4 weeks after you stop qualifying for Working Tax Credit) or Universal Credit with an annual household income of less than £7,400 after tax.

If you would like any further information, please contact the School or to apply for Free School Meals support please contact Somerset County Council ([Free school meals \(somerset.gov.uk\)](http://www.somerset.gov.uk)).

## **PUPIL PREMIUM**

If you are awarded Free School Meals either now or in the last 6 years, are the child of a service personnel, are a Looked After Child or adopted from care, the school receives Pupil Premium funding. We use this money to support students in school on both an individual and whole school basis, for example supporting with school trips or music lessons. For further information, please contact the Finance Office.

## **AVAILABILITY OF INFORMATION**

The 1988 Education Reform Act requires that Schools should make certain information available for viewing by parents or members of the public. All documents listed below are available for viewing at the School.

- (a) The most recent OFSTED report.
- (b) Any schemes of work or syllabus used by teachers at the School.
- (c) The agreed syllabus for RE.

## **CHARGING POLICY**

The Education Reform Act 1988 introduced provisions on charging for School activities. The purposes of the charging provisions are:-

To maintain the right to free school education.

To enable all students to take full advantage of the activities provided by the School.

The objectives of the School's Charging Policy are:

To ensure that activities offered in school time should be available to all students regardless of their parents'/carers' ability to help meet the cost.

To identify those activities for which charges may be levied.

To determine which charges will be remitted for parents experiencing hardship.

To invite voluntary contributions for the benefit of the School in support of any activity organised by the school either during or outside school hours.

The School has established its policy for charging for school activities, which has been adopted by the Governors. This policy will be kept under review. A copy of the policy is available at the school or on the school website for any parent who may wish to consult it.

## KINGSMEAD'S CATCHMENT AREA

The following villages are some of those in our catchment area but some addresses may still fall outside even if the village name is in the postal address. If you are unsure if you fall within our catchment area please contact school admissions on 0845 456 4038.

Ashbrittle	Lawford
Ash Priors	Lower Halsway
Bathealton	Lower Vellow
Bishops Lydeard	Lower Vexford
Bridgetown	Lydeard St Lawrence
Brompton Ralph	Maundown
Brompton Regis	Milverton
Brushford	North Quarme
Bury	Pitsford Hill
Chipstable	Preston Bowyer
Clatworthy	Raddington
Combe Florey	Rich's Holford
Combe Sydenham	Rook's Nest
Cotford St Luke	Screedy
Cothelstone	Seven Ash
Cottiford	Shopnoller
Crowcombe	Simonsbath
Crowcombe Heathfield	Skilgate
Dulverton	Stawley
Exebridge	Stogumber
Exford	Terhill
Exton	Tolland
Fitzhead	Tracebridge
Flaxpool	Treble's Holford
Greenham	Upcott
Halse	Upton
Hawkridge	Vellow
Higher Vexford	Waterrow
Hillcommon	West Bagborough
Hillfarrance	Willett
Houndsmoor	Withypool
Huish Champflower	Wiveliscombe
Kittisford	

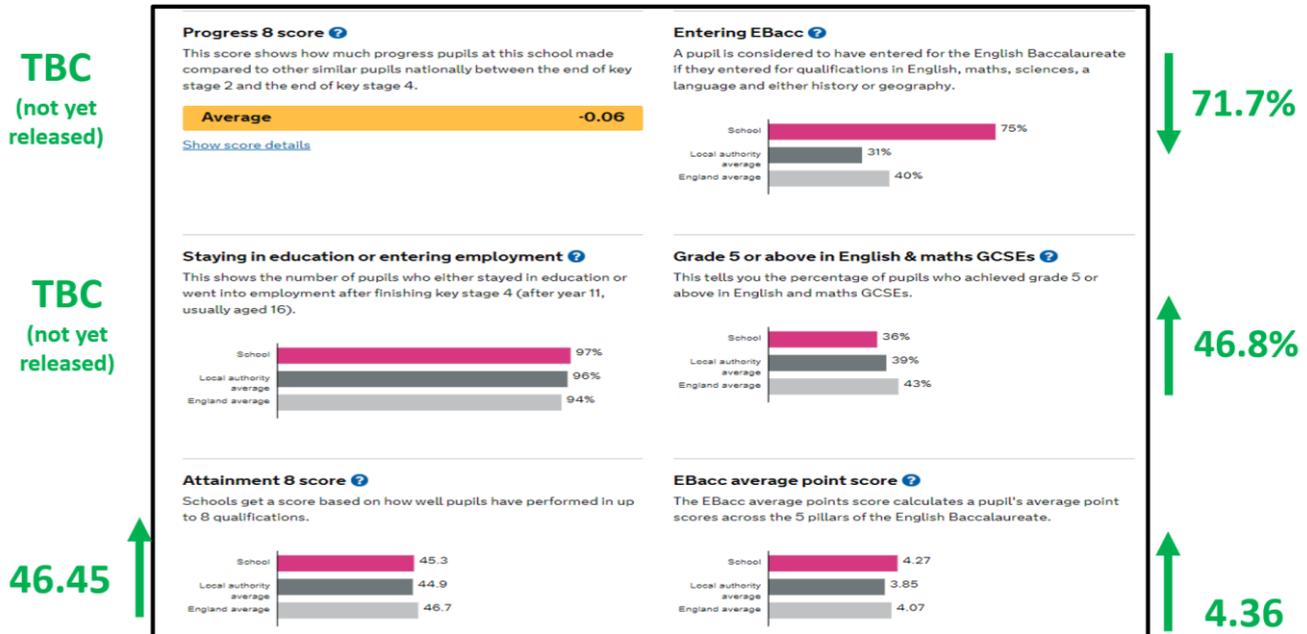
Students who live more than 3 miles from the school but within the transported designated area have free transport provided. Students who live in the catchment area of Exford C of E First School, e.g. Exford, Withypool, Lyncombe, Worth and Blackland are **NOT** entitled to free transport, but can pay for County transport from Dulverton so long as there is space. Parents/carers outside the transport designated area must pay for transport.

The village of Milverton is approximately 3 miles from Kingsmead.

## GCSE Examinations

The 6 key performance measures for every school in England are shown on the [schools comparison service](#) website. At the time of writing this website shows the 2019 outcomes (2020 & 2021 outcomes were via teacher assessed grades, so are not published nationally, and 2022 data has not yet been published). We have therefore added the 2022 data in green to the right/left of the 2019 outcomes. You will see there has been considerable school improvement.

### Key Performance Measures – 2019 (within black box) Vs 2022 (in green)



We blend a rigorous academic core curriculum (entering EBacc, top right) with a fantastic vocational offer (engineering, motor vehicle, agriculture etc). Our attainment in this academic curriculum (EBacc average point score, bottom right) is exceptional as is the percentage of Kingsmead pupils who go on to make a good transition to college or an apprenticeship (middle left). Our progress (in an arguably more challenging curriculum than most schools) is 'average' (top left) and whilst our Grade 5 or above in English & Maths (middle right) continues to improve year on year.

## HOW TO MAKE A COMPLAINT

We hope that complaints parents/carers may have can be resolved by the School. However, there is a procedure for dealing with a complaint:-

1. A complaint to the School (through the Head Teacher). If the complaint cannot be resolved, it may be necessary to go on to:
2. A written complaint to the Governing Body (through the Clerk to the Governors).

We do, of course, hope that any serious complaints can be resolved by the parents/carers concerned discussing the matter with the Head Teacher and appropriate Member of Staff.

## **DATA PROTECTION AND FREEDOM OF INFORMATION**

Everyone has rights with regard to the way in which their personal data is handled. During the course of our activities as an Academy we will collect, store and process personal data about our students, workforce, parents and others. This makes us a data controller in relation to that personal data.

We are committed to the protection of all personal data and special category personal data for which we are the data controller.

The law imposes significant fines and reputational penalties for failing to lawfully process and safeguard personal data and failure to comply with this policy may result in penalties being applied.

All members of our workforce must comply with this policy when processing personal data on our behalf. Any breach of this policy may result in disciplinary or other action.

The types of personal data that we may be required to handle include information about students, parents, our workforce (including staff, volunteers and governors) and others that we deal with. The personal data which we hold is subject to certain legal safeguards specified in the UK General Data Protection Regulation ('UK GDPR'), the Data Protection Act 2018, and other regulations (together 'Data Protection legislation').

Kingsmead School is committed to protecting and respecting the confidentiality of sensitive information relating to staff, students, parents and governors. The Academy will:

- a) Follow the key principles of Data Protection legislation including the 6+1 principles of UK
- b) register with the Information Commissioners Office (ICO)
- c) keep an up-to-date Data Asset Audit which lists all known uses of personal data in the school, including the lawful basis for processing under Data Protection legislation, who it is shared with, where it is stored (including transfer out of the UK) and how long it is retained for
- d) verify that all systems that involve personal data or confidential information will be examined to see that they meet Data Protection
- e) inform all users about their rights regarding data protection
- f) provide training to ensure that staff know their responsibilities
- g) monitor its data protection and information security processes on a regular basis, changing practices if necessary.

The school Data Protection and Freedom of Information policy, along with Privacy Notices relating to specific stakeholders can be found on the school website under [Policies and Legal Information](#).

### **In addition:**

Once you are aged 13 or over we are required to pass on certain information to the Careers South West services. Careers South West is the government's support service for all young people aged 13 to 19 in Somerset. We must provide both you and your parents(s)/carer(s) name and address, and any further information relevant to the careers services' role. However, you (if you are over 16) or your parents/carers can ask that no information beyond name and address be passed to Careers South West. Please inform **Mr Rob Trowbridge** if you wish to opt-out of this arrangement.

The contact details for Careers South West are:

Careers South West Ltd.  
Tamar Business Park  
Pennygillam Industrial Estate  
Launceston

PL15 7ED

Telephone: 01566 777672 / 0800 97 55 111

Fax: 01566 777713

Email: [headoffice@careerssw.org](mailto:headoffice@careerssw.org)

Further information on the General Data Protection Regulations can be found on the school website under <http://www.kingsmead-school.com/24/policieslegal/>